

Application for Recognition of Prior Learning

Recognition of Prior Learning is an assessment process that involves assessment of an individual's relevant prior learning (including formal and non-formal learning) to determine the credit outcomes of an individual application for credit.

Prior to completing this application form please read the Firetrain Recognition of Prior Learning Policy and Procedure. Copy of this document can be obtained from the Firetrain Trainer/Assessor or contact the Firetrain Training Coordinator on 9295 6914 or email info@firetrain.com.au.

PERSONAL DETAILS

Name : _____

Address : _____

Tel. No. : _____ Mobile: _____

USI No. : _____

UNIT APPLYING FOR

Unit of Competency : _____

SUPPORT DETAILS

(a) Formal Qualifications or Training

List any relevant formal courses or training sessions you have attended. Attach certified copies of Awards, Statements of Attainment and details of course outline and content.

Course Title	Provider / Institution	Date

(b) Professional development (informal courses)

List any relevant informal training sessions you have attended. If possible, attach copies of Certificates, and details of course outline and content.

Course Title	Provider / Institution	Date

REFeree VERIFICATION e.g. workplace supervisor (if applicable)

Name	Position	Contact No.	Date

NOTE: YOU ARE RESPONSIBLE FOR KEEPING COPIES OF YOUR APPLICATION AND EVIDENCE

Is the evidence ?

☐	Valid	Yes _____ No _____
☐	Authentic	Yes _____ No _____
☐	Current	Yes _____ No _____
☐	Sufficient	Yes _____ No _____

PERSONAL VERIFICATION

I (print name) _____ hereby certify the information and evidence provided in this application is a true and correct representation of my skills and knowledge and entirely my own work. All documentation I have provided is authentic and is given with the informed consent of any past or present supervisors. I have complied with copyright laws in the production of this evidence. All my signatories are true to their title and all dates and evidence submissions are accurate. I have retained a copy of this application and all supporting evidence.

Signature: _____ Date: _____

Firetrain Trainer/Assessor Comments and decision:

Name of RPL Assessor/s	Signature	Date

☐ **Outcome Approved** ☐ **Not approved**

Firetrain Training Manager Approval

Signature: _____ Date: _____